

TOLAR CITY COUNCIL
MINUTES-MAY 15, 2023
REGULAR MEETING

The City of Tolar Council met on Monday, May 15, 2023, at 6 P.M.

Present: Matt Hutsell, Mayor
Craig Davis, Place 1
Sally Grimes, Place 2
Chip Foster, Place 3, Mayor Pro Tem
Brian Gall, Place 4
Kevin Fron, Place 5

City Staff Present: Michelle Burdette, City Secretary
Amy Herr
Daniel Wilson, Public Works Dir.
Ray Wilson

CALL TO ORDER

The Meeting was called to order at 6 P.M.

ROLL CALL

Craig Davis, Sally Grimes, Chip Foster, Matt Hutsell, Brian Gall, and Kevin Fron were present.

PUBLIC HEARING

- 1.) To receive comments regarding a request for a zoning change for property known as 108 W. 6th St., .386 acres from Single Family Residential (8000 sf) (R8) to Single Family Residential (6000 sf) (R6), subdivision and re-plat.

CITIZENS APPEARANCE

Bo Bird, HOA President of Parkview Circle, presented concerns regarding the new construction vehicles coming through the neighborhood instead of using the main entrance, North FM 56. His concerns were the Children's safety and the damage the weight of the trucks may cause to existing city streets.

He also offered to gift 4.1 acres of common area to the City of Tolar.

APPROVAL OF MINUTES-REGULAR MEETING

April 17, 2023, Regular meeting

Motion: by Sally Grimes, second by Craig Davis to approve the April 17th, 2023 minutes as presented.
Motion carried 5/0.

OLD BUSINESS

- 1.) Discuss and approve Ordinance 2023-04 amending The City of Tolar's Drought Contingency Plan (DCP) passed by Ordinance 2000-11.

Motion: by Chip Foster, second by Kevin Fron to approve as presented.

Motion carried 5/0

- 1.) To discuss and approve updates to The City of Tolar's employee handbook

Motion: by Chip Foster, second by Sally Grimes to approve as presented. Allowing the city employees to accrue sick leave and offering a vacation buyout for accrued vacation time. Brian Gall voted no.

The Motion still carried 4/1

NEW BUSINESS

- 1.) To discuss and possibly approve the zoning change request for property known as 108 W. 6th St., .386 acres from Single Family Residential (8000 sf) (R8) to Single Family Residential (6000 sf) (R6), subdivision, and replat.

Motion: by Sally Grimes, second by Chip Foster to approve as presented.
Motion carried 5/0.

- 2.) To discuss and approve the Final Plat for Tolar Oaks.

Motion: by Chip Foster, second by Craig Davis to approve the Final Plat for Tolar Oaks.
Motion carried 5/0.

- 3.) To discuss and accept the Dedications of The Public Improvements named on The Parks of Tolar Final Plat.

Motion: by Chip Foster, second by Sally Grimes to approve the Dedications.
Motion carried 5/0.

- 4.) To discuss and possibly approve Ordinance 2023-03 Governing the use of public rights of way and property and construction within the city public rights of way; establishing application and permit requirements.

Motion: by Sally Grimes, second by Craig Davis to table until the next meeting.
Motion carried 5/0.

- 5.) To discuss and possibly approve a Memorandum of Understanding (MOU) pertaining to Communications, Coordination, and jail access between The City of Tolar Police Department and The Hood County Sheriff's Office and authorizing Mayor Hutsell to sign above described MOU following approval by the Hood County Commissioners Court.

Motion: by Kevin Fron, second by Chip Foster.
Motion carried 5/0

- 6.) To discuss and possibly approve Resolution 2023-01 supporting The City of Tolar's application to the Texas Department of Transportation's 2023 Transportation Alternatives Set-Aside (TA) call for projects.

Motion: by Craig Davis, second by Sally Grimes to approve as presented.
Motion carried 5/0.

- 7.) To discuss the Request for Qualifications (RFQ) received and approve a City Attorney.

Motion: by Craig Davis, second by Sally Grimes to approve Hyde Law Firm.
Motion carried 5/0.

- 8.) To discuss and possibly approve Ordinance 2023 -05 amending the City of Tolar's General Fund Budget, adding line items for Police Department Funding.

Motion: by Craig Davis, second by Chip Foster to approve as presented.
Motion carried 5/0.

- 9.) Approval of all financials.
- Bank Reconciliation
 - Statement of Financial Income and Expenses
 - Expenses by Vendor Detail
 - Profit & Loss budget vs. Actual

Motion: by Chip Foster, second by Craig Davis to approve all financials as presented.
Motion carried 5/0.

STAFF REPORTS

1. Public Works: Given by Daniel Wilson, Public Works Dir.
2. Planning & Zoning: Given by Michelle Burdette, City Secretary
3. Code Enforcement: Given by Michelle Burdette, City Secretary
4. Administrative: Given by Ray Wilson
5. Council: None

EXECUTIVE SESSION

The council may enter into a closed or Executive Session to discuss the following items posted in Executive Session or seek legal advice from the city attorney pursuant to the Texas Local Government Code Sections(s) 551.04

Motion by Chip Foster, second by Sally Grimes to enter into executive session at 6:50 P.M.
Motion carried: 5/0

- a.) Pursuant to Section 551.074 of the Texas Government Code Personnel Matter.
1.) Personnel matters.

ACTION ON ITEMS TAKEN UP IN THE EXECUTIVE SESSION: None

Motion by Chip Foster, second by Sally Grimes to adjourn the executive session at 6:52 P.M. and reconvene into regular session.
Motion carried 5/0

ANNOUNCEMENTS

The city hall will be closed on May 29, 2023, for Memorial Day.
Regular meeting June 20, 2023@ 6 P.M.

ADJOURN

Motion: by Sally Grimes, second by Brian Gall to adjourn the meeting at 6:58 P.M.
Motion carried 5/0.

APPROVED:
Matt Hutsell, Mayor

ATTEST:
Michelle Burdette, City Secretary



[Handwritten signature in blue ink]