

## **TOLAR CITY COUNCIL MINUTES – June 17, 2019 – REGULAR MEETING**

The City of Tolar Council met on Monday, June 17, 2019 at 6:00 P.M.

Present: Matt Hutsell, Mayor Pro-Tem  
Chip Foster  
Kevin Fron  
Craig Davis

Absent: Terry Johnson, Mayor  
Sally Grimes

City Staff Present: Michelle Burdette, City Secretary  
Zach Cox, P&Z, Code Enforcement, Building Inspector  
Derek Malone, Director of Public Works

### **CALL TO ORDER**

Meeting was called to order at 5:57 p.m.

### **CITIZENS APPEARANCE (3 minute limit-Council may not respond)**

None

### **APPROVAL OF MINUTES-REGULAR MEETING**

1.) May 20, 2019 regular meeting

Motion: by Chip Foster, second by Kevin Fron to approve minutes with TVF corrected to TVFD.  
Motion carried 4/0.

### **NEW BUSINESS**

1.) City Engineer Marvin Reavis planned to be present for a Q&A session on street improvements RFP. Mr. Reavis did not make an appearance. No actions taken.

2.) Request the approval of ordinance 2019-02. Amending the 2018-2019 fiscal year Water/Wastewater fund budget.

Motion: Chip Foster, second by Kevin Fron to approve as presented.  
Motion carried 4/0

3.) Discussed time of special meeting on June 24, 2019. Council agreed on 6:00 P.M.

Motion: Kevin Fron, second by Craig Davis.  
Motion carried 4/0

4.) Discussed going into executive session or just waiting until the other employees finish their reports to discuss the early retirement of Joyce Johnson.

Motion: None

5.) Approval of financials, bills paid, and bank reconciliations.

Motion: Chip Foster, second by Craig Davis to approve as presented.

Motion carried 4/0

### STAFF REPORTS

1.) Public Works

Spoke on condition of the Sewer Plant. Trees have been cleared on Fourth Street to allow for a surveyor to come in and clarify what portion belongs to the City of Tolar. Vehicle repair done by city employee. Currently doing pothole repair. Replaced pump well #1. The city will at some point need I&I testing.

2.) Code Enforcement / Planning and Zoning

Discussed Shane Flippin needing zoning for 12-16 tiny homes. He is doing research for a new fee schedule.

3.) Administrative

None

4.) Council -None

No updates

### EXECUTIVE SESSION

Motion by Chip Foster, second by Craig Davis to enter into executive session at 6:11 P.M.

Motion carried: 4/0

a.) Pursuant to Section 551.074 of the Texas Government Code Personnel Matter.

1.) Discuss the retirement of City Secretary.

### ACTION ON ITEMS TAKEN UP IN EXECUTIVE SESSION

Motion by Chip Foster, second by Craig Davis to end executive session at 6:23 P.M. and reconvene into regular session.

Motion carried 4/0

Motion: by Kevin Fron, second by Chip Foster to approve the retirement of City Secretary with pay through August 31, 2019, effective retirement date to be determined and Michelle Burdette shall act as interim City Secretary.

Motion carried 4/0

### ANNOUNCEMENTS

Regular meeting July 15, 2019 @ 6 P.M.

### ADJOURN

Motion: by Craig Davis, second by Chip Foster at 6:35 P.M.

Motion carried 4/0



APPROVED:

  
Terry Johnson, Mayor

ATTEST:

  
Michelle Burdette, City Secretary