

## **TOLAR CITY COUNCIL MINUTES –FEBRUARY 18, 2019 – REGULAR MEETING**

The City of Tolar Council met on Tuesday, February 18, 2019 at 6:00 P.M.

Present: Terry Johnson, Mayor  
Chip Foster  
Craig Davis  
Kevin Fron

Absent: Matt Hutsell  
Sally Grimes

City Staff Present: Joyce Johnson, City Secretary  
Zach Cox, P&Z, Code Enforcement, Building Inspector

Absent: Derek Malone, Director of Public Works

### **CALL TO ORDER**

Meeting was called to order at 6:02 p.m.

### **ROLL CALL**

Chip Foster, Craig Davis and Kevin Fron were present, Matt Hutsell and Sally Grimes was absent.

### **CITIZENS APPEARANCE (3 minute limit-Council may not respond)**

None

### **APPROVAL OF MINUTES-REGULAR MEETING**

1.) January 22, 2018 regular meeting

Motion by Craig Davis, second by Chip Foster to approve minutes as presented  
Motion carried 3/0.

### **NEW BUSINESS**

1.) Discuss and approve the 2017-2018 fiscal year audit presented by Michael Hamby of Merritt, McLane and Hamby, P.C.

Audit went well. All materials requested were presented. Mr. Hamby discussed pages 10 and 12 the overall financial position of the city. No misappropriations, all disbursements were handled appropriately, no other problems found. City is in good financial standing. Auditor's opinion was, good clean audit.

Motion by Craig Davis, second by Chip Foster to approve fiscal year audit as present.  
Motion carried 3/0

2.) Discuss and approve Resolution approving the proposal by Hood Central Appraisal District relating to the purchase of land and construction and financing of an appraisal office facility

Mayor Johnson presented item to the council. Appraisal district has outgrown their current facility. Land has already been purchased on Loop 567. Seeking support from taxing units for the construction of a new facility.

Motion by Craig Davis, second by Kevin Fron to approve resolution supporting Hood Central Appraisal District.

Motion carried 3/0

3.) Discuss and consider approval of lease agreement between the City and BOHICA, LLC (Cierra Wireless) For antenna space on water tower.

Lease is for 60 months for a fee of \$500 per month. Licensee will be responsible for installing and supplying power to their equipment.

Motion by Kevin Fron, second by Craig Davis to approve the lease agreement for BOHICA, LLC  
Motion carried 3/0

4.) Discuss and consider possible replacement candidate for City Secretary position.

Possible replace for city secretary Michelle Burdette was present and introduced to the Council. Discussion was held concerning the pay rate, start date and days to be worked. Council would like to see her work full time if possible.

Motion by Chip Foster, second by Craig Davis to hire Michelle Burdette for two to five days at the discretion of the City Secretary at the pay rate of \$18.00 per hour.  
Motion carried 3/0

5.) Approval of financials

Motion by Kevin Fron, second by Chip foster to approve financials as presented.  
Motion carried 3/0

## **STAFF REPORTS**

1.) Public Works

No report

2.) Code Enforcement / Planning and Zoning

Council questioned if 500 Tolar Cemetery Rd has obtained a permit. No permit issued, Zach Cox will follow up.

3.) Administrative

Mayor Johnson mention Bruce White will be advising him on street improvements.

4.) Council

No updates

## **EXECUTIVE SESSION**

None

## **ACTION ON ITEMS TAKEN UP IN EXECUTIVE SESSION**

No action was taken

## **ANNOUNCEMENTS**

Regular meeting March 18, 2019 @ 6 P.M.

**ADJOURN**

Motion by Chip Foster, second by Kevin Fron to adjourn meeting at 6:34 P.M.  
Motion carried 4-0



APPROVED:

A handwritten signature in blue ink, appearing to read "Terry R. Johnson", written over a horizontal line.

Terry R. Johnson, Mayor

ATTEST:

A handwritten signature in blue ink, appearing to read "Joyce Johnson", written over a horizontal line.

Joyce Johnson, City Secretary